



Inner West PSSA Risk Assessment Touch Football 2024

Workplace Details

Name of Workplace

NSW Department of Education

Activity Details

Description

Touch Football

Participating Schools

Abbotsford Public School
Croydon Park Public School
Five Dock Public School
Summer Hill Public School
Haberfield Public School

Locations

Five Dock Park, Five Dock

Dates

Term 2, Weeks 1-10
Term 3, Weeks 1-5

Touch Convenor

Alberto Diaz (Russell Lea PS)

Venue and safety information reviewed

Embedded in Risk Management Plan

Activity Details Risk Matrix

Consequence criteria <i>How serious would it be?</i>	Likelihood criteria <i>How likely is it to occur?</i>			
	Very likely	Likely	Unlikely	Very unlikely
Extreme	1	1	2	3
High	1	2	3	4
Medium	2	3	4	5
Low	3	5	5	6

Situation	Field conditions
Anticipate What could go wrong?	Parents or caregivers must be informed of full details of the location, supervision to be provided and activities to be undertaken when seeking their written permission. Poor field conditions could cause discomfort or ill health.
Find out What current controls are in place?	Permission for all students Inner West PSSA rules for safe playing of Touch Football and safe use of equipment. No hazards present except for a small section of cricket pitch in between playing fields. AFL posts, soccer goals do not form part of playing grounds. Mark cones leaving spaces around the Soccer Post if they are present - or move the field in a few steps. This is due to safety. Playing surfaces are well grassed and correctly marked Synthetic fields maintained regularly
Eliminate What else can be done to control this risk?	Supervising teachers to read and understand the Inner West PSSA rules for safe playing of touch football and safe use of equipment Checking weather forecasts before attending event. Abandoning play if extreme weather hits.
Talk Controls to be actioned by who?	Safety talk to all students prior to PSSA about safe and appropriate behaviour Risk Management Plan communicated to Staff via Zoom WHS meeting Risk Management Plan communicated to parent marshal

You When do you need to review the control?	Review risk management plan and update accordingly
---	--

Situation	Child Protection	Supervision	Toilets
Anticipate What could go wrong?	Students approached and/or assaulted by a stranger Students share the same toilet with the public	Student/s moving away from the supervised area	Student assaulted by a stranger whilst in the toilet. A student unable to exit from a locked cubicle
Find out What current controls are in place?	All teachers and parent marshals are identified because they are wearing a fluorescent vest. Parent marshal to have appropriate WWCC and basic training of expectations regarding supervision.	One teacher from one of the schools to be on continuous supervision of the students. All students from all schools arrive at the venue and sit in one area. Supervising teachers meet to share any issues regarding student special needs (eg. behaviour, health)	Supervising teacher or parent marshal to perform a safety check upon each occasion the toilet is accessed by students: 1) ensure that toilets are vacant before allowing students to enter 2) scan toilets for sharps etc. Students not permitted to enter the toilet whilst a member of the public or an adult or teacher are using Safety talk to the students to detail expectations regarding how to use the toilet.
Eliminate What else can be done to control this risk?	All teachers to wear fluorescent vests. All teachers and SLSOs must be vigilant for the position of students when they are at Five Dock Park with proactive supervision to redirect students to supervised and safe areas.	The risk management plan which shows clearly areas allocated for the event.	Students ask for permission to go to the toilet. Students to use 'buddy system.' * Rules and expectations set. * Ask permission before going and report back once returned. Teacher on toilet supervision at all time. This might involve a teacher walking with the students to and from the toilet and performing a safety check of the toilets.
Talk Controls to be actioned by who?	Safety talk to all students prior to PSSA about safe and appropriate behaviour Risk Management Plan communicated to Staff via Zoom WHS meeting Risk Management Plan communicated to parent marshal		
You When do you need to review the control?	Review risk management plan and update accordingly.		


Situation	Accidents / Injuries	Student Readiness & Wellbeing
<p>Anticipate What could go wrong?</p>	<p>Concussion Fracture Asthma Anaphylaxis Cramps / Pain Epilepsy Exhaustion</p> <p>A student is injured or suffers a medical episode whilst unaccompanied by an adult</p>	<p>Students are not prepared for the day including not wearing correct clothes and footwear.</p> <p>Student becomes anxious and stressed (in particular a student who experiences a disability or has autism) with behaviour that becomes hazardous.</p>
<p>Find out What current controls are in place?</p>	<p>Teachers to have e-Emergency, Anaphylaxis and CPR training.</p> <p>First aid kit organised which include ice packs, and general use EpiPen, spacer and asthma puffer.</p> <p>First aid table set up in shared supervision area with individual general use epipen and asthma puffer/spacer accessible</p>	<p>Clothing should not restrict movement or hamper students in any way.</p> <p>Students have appropriate clothing to participate in all events – comfortable, sturdy shoes, school uniform with house colour t-shirt</p> <p>Students have food and water.</p> <p>Students know the plan for the day.</p> <p>Students to wear sports shoes.</p> <p>Prepare a map of the part to show students before attending the game.</p>
<p>Eliminate What else can be done to control this risk?</p>	<p>All teachers must be vigilant for the medical situations of all students.</p>	<p>Students use the GO, TELL strategy if they are feeling unwell or are anxious.</p> <p>Safety talk to the students to detail supervised areas and expectations regarding behaviour and clothing</p> <p>Show students a map of the park and point out toilets, playing fields and supervised area.</p> <p>Teachers to have access to personalised Action Plans (allergies/anaphylaxis) of their players and individual Epi-pens/puffers/antihistamines). These will be kept altogether in the First Aid Kit along with general use Epi-pens and puffers.</p>
<p>Talk</p>	<p>Safety talk to all students prior to PSSA about safe and appropriate behaviour</p>	

Controls to be actioned by who?	Risk Management Plan communicated to Staff via Zoom WHS meeting Risk Management Plan communicated to parent marshal
You When do you need to review the control?	Review risk management plan and update accordingly.

Situation	Travelling: Walking & Transport	Environment
Anticipate What could go wrong?	Bus accident Students refusing to board bus / running from the group	Storm High winds Excessive Heat Exposure to the Sun Smoke or pollutants in the air Ants, insects, dogs, birds Injury caused by sharps or other hazards
Find out What current controls are in place?	Safe routes for walking from school to the bus, and when returning. Designated pick up and drop off outside of individual schools and at venues (safest location) Teachers to count their class departing the school, arriving at field and before departing field. Teachers to count their class on and off the bus and when arriving back at school. Teachers to count their class at any point where common sense says, to conduct a count.	Teachers and parent marshals to scan the field and look for hazards, e.g. sharp objects. Monitor weather forecast. Whatapp communication regarding cancellation of PSSA on a particular day due to: - Rain - Smoke / air pollution - Heat (3 - Issue at a particular venue (eg. unsuitable field for play) Venue evacuation established with assembly point at supervised area. Provide spare hats and access to water and sunscreen
Eliminate What else can be done to control this risk?	All teachers and SLSOs must engage in proactive supervision to redirect students to supervised and safe areas. All teachers and SLSOs to be given risk management plan Remind students of safe walking procedures to and from the venue.	All students and adults to wear a hat and bring a water bottle. Shaded area to supervision Wear hats and sunscreen at all times (including during the game) Remove sharp objects or direct students away from areas that have been identified as hazardous.

	<p>* If walking through a car park, students are to never walk alone.</p> <p>* Students reminded of safety procedures around vehicles.</p>
<p>Talk Controls to be actioned by who?</p>	<p>Safety talk to all students prior to PSSA about safe and appropriate behaviour</p> <p>Risk Management Plan communicated to Staff via Zoom WHS meeting</p> <p>Risk Management Plan communicated to parent marshal</p>
<p>You When do you need to review the control?</p>	<p>Review risk management plan and update accordingly</p>

Venues

Field Map	Venue and Location
	<p>Five Dock Park, Five Dock</p> <p>Park Rd, Five Dock NSW 2046</p> <ul style="list-style-type: none"> 2x Shared supervision area 2x Playing area 1x Public toilet

Prior to departure

- Count students, check hats, water bottles, first aid, individual epipens and asthma puffers
- Safety talk about crossing roads, sun safety, child protection and supervised area

Permission Checklist

- Principal approval of event
- All student participants have parent/carer permission to participate
- All adults for the event meet relevant and current DoE requirements (WWCC, etc...)

Roll Call / Head Count of Students Checklist

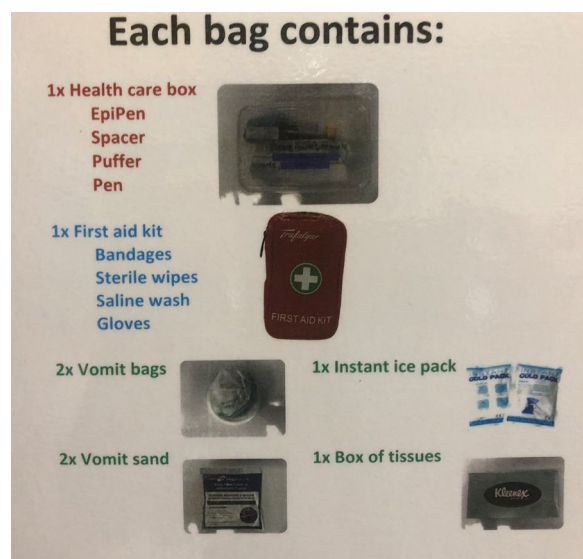
- Departing school
- Arriving at the field
- During the event
- Departing the field
- Arriving at school

First Aid and Medical Checklist

- First aid station set up
- First aid kits and individual medication readily available for duration of event
- Each teacher to have first aid training including anaphylaxis & CPR
- Extra ice packs included in First Aid bags
- Each teacher & parent marshall to wear a hat and fluorescent vest, and carry a mobile phone
- First aid kits contain general use Epipen, Spacer and Asthma Puffer

1	Mobile Telephone
2	Hat
3	Fluorescent Vest
4	First Aid Bag
5	Whistle

4





Supervision Checklist

- All teachers have duty of care for all students
- Students remain in designated supervision area
- Students with behavioural issues identified and Behaviour Support Plan shared
- Students with medical issues identified and Action Plans shared
- Observe members of the public using the field for suspicious or inappropriate behaviour
- If observed, teacher should ask a member of the public not to take photographs

Sun Safety Checklist

- When students are outside, they have to wear a hat
- Move to shaded areas for break times
- Students should wear sunscreen
- Students to have personal water bottles and encouraged to drink regularly
- Water & Sunscreen available to students without bottles
- Sitting in shaded areas – avoid prolonged exposure to sun

Toilet Checklist

- A teacher to be on duty outside the toilet
- Supervising teacher to check toilets for members of the public, sharps & other hazards
- Members of the public must not be in the Toilets whilst students are using them



The toilet door lock of the toilet at Ashfield Park means that a student can isolated themselves inside the toilet can be locked from the inside. There is a risk of a student being locked inside. The teacher / SLSO should say to students, “Do not turn the lock RED. Leave it GREEN. I will stand at the door so that no one can enter.”

Emergency Checklist

- General supervision area is Emergency Assembly area
- Contact emergency services if required

Wellbeing Checklist

- Sensory tent for students with special needs to withdraw if required
- Set up at First Aid Table

DoE Requirements for all sport and physical activity

<https://app.education.nsw.gov.au/sport/AppPage/Page/1114>

Mandatory reading - It is a requirement that the information contained in the Requirement for all sport and physical activity which provides information on:

- duty of care
- child protection
- supervision
- staff to student ratios
- risk management
- safe use of equipment
- coaching competencies
- infection control
- injury management and further health considerations
- medical insurance
- weather and playing conditions

The safe conditions must not be varied unless experts in the particular sport or activity advise accordingly. Safety guidelines specific to that sport or physical activity.

The safe conditions must not be varied unless experts in the particular sport or activity advise accordingly. Safety guidelines specific to that sport or physical activity.