

Risk Assessment and Management Plan 2023



Name of workplace: Inner West PSSA

Workplace manager: John Tran

Activity, event or task: PSSA Netball – Cintra Park

Date of activity: Term 2 W1 to Term 3 W5, 2023

Situation	Anticipate	Find out		Eliminate or control	Talk others	You
List the details of the activity, event or task	What could go wrong?	What current controls are in place?	Risk rating	What else can be done to control this risk?	Controls to be actioned by who?	When do you need to review the control?
Student health and wellbeing	Spread of infectious Disease COVID 19	<p>Follow DoE COVID Safe guidelines:</p> <ul style="list-style-type: none"> Stay home if unwell Regular washing of hands physical distancing of 1.5m for adults <p>Standard Infection Control Procedures are in place</p> <p>Personal hygiene: wash hands, cover coughs</p> <p>Hand sanitisers and Distinfectant wipes located in all learning spaces and staff areas.</p>	5	<p>As per updated COVID-19 rules and regulations:</p> <p>If students are unwell, teachers must not let them attend PSSA. Students must have a negative COVID-19 result or a sufficient note from their doctor explaining that the student is fit to attend school and PSSA.</p>	PSSA Coaches	During activity
Managing student behavior and strangers	<p>Unsafe student behaviour</p> <p>Strangers</p>	<ul style="list-style-type: none"> Children with known behavioural issues should be monitored carefully and their behaviour support plan / individual risk management plan followed. Students must sit along sidelines during games if they are not required to play. Students must walk in groups of 3 to bathrooms or bubblers. 	5		PSSA Coaches	<p>During activity</p> <p>Post activity</p>

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Managing Allergies and Anaphylaxis as well as other health care needs	Anaphylactic reaction	<ul style="list-style-type: none"> Identify participants with known anaphylactic diagnoses and ensure their auto-injector (epipen) and health care plan has been packed from school Spare auto-injector (epipen) in bus medical kit 	3		First Aid Officer/s	Before Activity
	Asthma attack	<ul style="list-style-type: none"> Identify participants with known asthma and ensure appropriate medication/treatment has been packed from school Individual Asthma action plan Students medication in first aid green bags Staff have emergency care training, student contact & medical details available, first aid kits available, mobile phone available. 	3		PSSA Coaches	During
	Other Health Care Needs	<ul style="list-style-type: none"> Identify participants with known medical conditions and ensure appropriate medication/treatment has been packed from school List of Students with health care needs communicated to staff attending 	3			Before activity

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		<ul style="list-style-type: none"> Individual health care plans up to date Staff safety training up to date 				
Dangerous Weather conditions (Sun/Heat, Wind, Rain/Hail, Frost/Cold, Storms/Lightening)	Excessive Exposure to Weather	<ul style="list-style-type: none"> Personal Protective Safety discussed prior to event Ensure children have appropriate clothing, sunscreen, sun smart hat, remain in doors in extreme weather conditions. 	5		PSSA Coaches	During activity
Illness/Injury during workout	Acute sports Injury suffered during event	<ul style="list-style-type: none"> Students are required to complete a warm up and warm down after each game. Staff have emergency care training, student contact & medical details available, first aid kits available, mobile phone available. 	5	(Please refer to the Inner West Concussion Policy Statement on the Inner West PSSA website.)	PSSA Coaches	

Relevant information attached: Yes No

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You should report, monitor and review:

Prepared by: Jenny Boyle	Position: Inner West Netball Convenor	Plan review date: End Term 3, 2023	Feedback included (Tick):
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Sign off Authority: **Position:** **Contact no.:** **Signature:**

Communicate to - *List all staff, communicate in all staff meeting, sign off OR attach agenda and attendance sign on sheet*

Name	Signature	Date

Inner West Schools participating in Netball.

Feedback- *Collect feedback from this activity and place it in the box below or attach as separate document*

Feedback

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Likelihood criteria

Consequence criteria

Sign-off authority - Based on highest residual risk

Qualitative criteria <i>Hazard is:</i>	Description
Very likely	Will probably occur in most circumstances
Likely	Might occur occasionally
Unlikely	Could happen at some time
Very Unlikely	May happen only in exceptional circumstances

Category	Impact
Extreme	Death or permanent injury
High	Long Term illness
Medium	Medical attention and several days off
Low	First aid needed

Risk rating matrix

Consequence criteria	Likelihood criteria <i>Hazard is expected to occur</i>			
	Very Likely	Likely	Unlikely	Very unlikely
Extreme	1	1	2	3
High	1	2	3	4
Medium	2	3	4	5
Low	3	5	5	6

	Acceptability	Sign-Off Authority	
		Schools	Corporate
1	Unacceptable	Principal to talk to staff about reducing the risk and contact: <ul style="list-style-type: none"> Director Educational Leadership for review Health and Safety Directorate for review, and Legal as required. 	Executive Director or delegate to talk to staff about reducing the risk and contact: <ul style="list-style-type: none"> Health and Safety Directorate for review, and Legal as required.
2	Undesirable	Principal to sign off. Contact <ul style="list-style-type: none"> Health and Safety Directorate for review Legal as required. 	Executive Director or delegate to sign off. Contact: <ul style="list-style-type: none"> Health and Safety Directorate for review, and Legal as required.
3 & 4	Tolerable	School Principal or delegate	Senior Manager or Director
5 & 6	Acceptable	School Principal or delegate	Immediate Supervisor or Workplace Manager