



# Inner West PSSA Gala Day Risk Assessment Boys Football

## Workplace Details

### Name of Workplace

NSW Department of Education

## Activity Details

### Description

Boys Football

### Locations

Campbell Park Chiswick

Lysaght Park Chiswick

### Dates

Term 2, Weeks 4 & Week 8

Term 3, Weeks 2 & Week 5

### Boys Football Convenor

Mitchell Casey (Croydon PS)

### Venue and safety information reviewed

Embedded in Risk Management Plan

## Activity Details

### Risk Matrix

Consequence criteria <i>How serious would it be?</i>	Likelihood criteria <i>How likely is it to occur?</i>			
	Very likely	Likely	Unlikely	Very unlikely
<b>Extreme</b>	1	1	2	3
<b>High</b>	1	2	3	4
<b>Medium</b>	2	3	4	5
<b>Low</b>	3	5	5	6


<b>Situation</b>	Participating in a football game
<b>Anticipate</b> What could go wrong?	Parents or caregivers must be informed of full details of the location, supervision to be provided and activities to be undertaken when seeking their written permission
<b>Find out</b>  What current controls are in place?	Permission for all students  Inner West PSSA rules for safe playing of football and safe use of equipment
<b>Eliminate</b>  What else can be done to control this risk?	Supervising teachers to read and understand the Inner West PSSA rules for safe playing of football and safe use of equipment
<b>Talk</b> Controls to be actioned by who?	Safety talk to all students prior to PSSA about safe and appropriate behaviour  Risk Management Plan communicated to Staff
<b>You</b> When do you need to review the control?	Review risk management plan and update accordingly

Situation	Child Protection	Supervision	Toilets
<b>Anticipate</b> What could go wrong?	Students approached and/or assaulted by a stranger  Students share the same toilet with the public	Student/s moving away from the supervised area	Student assaulted by a stranger whilst in the toilet.  A student unable to exit from a locked cubicle
<b>Find out</b>  What current controls are in place?	All teachers and parent marshals are identified because they are wearing a fluorescent vest.  Parent marshal to have appropriate WWCC and basic training of expectations regarding supervision.	One teacher to be on continuous supervision of the students.  All students from all schools arrive at the venue and sit in one area.  Supervising teachers meet to share any issues regarding student special needs (eg. behaviour, health)	Supervising teacher or parent marshal to perform a safety check upon each occasion the toilet is accessed by students:  1) ensure that toilets are vacant before allowing students to enter  2) scan toilets for sharps etc.  Students not permitted to enter the toilet whilst a member of the public or an adult or teacher are using  Safety talk to the students to detail expectations regarding how to use the toilet.
<b>Eliminate</b>  What else can be done to control this risk?	All teachers to wear fluorescent vests.  All teachers and SLSOs must be vigilant for the position of students when they are at Campbell Oval with proactive supervision to redirect students to supervised and safe areas.	The risk management plan which shows clearly areas allocated for the event.	Students ask for permission to go to the toilet.  Teacher on toilet supervision at all time. This might involve a teacher walking with the students to and from the toilet and performing a safety check of the toilets.
<b>Talk</b> Controls to be actioned by who?	Safety talk to all students prior to PSSA about safe and appropriate behaviour  Risk Management Plan communicated to Staff Risk Management Plan communicated to parent marshal		
<b>You</b> When do you need to review the control?	Review risk management plan and update accordingly.		

Situation	Accidents / Injuries	Student Readiness & Wellbeing
<b>Anticipate</b> What could go wrong?	Concussion Fracture Asthma Anaphylaxis Cramps / Pain Epilepsy Exhaustion  A student is injured or suffers a medical episode whilst unaccompanied by an adult	Students are not prepared for the day including not wearing correct clothes and footwear.  Student becomes anxious and stressed (in particular a student who experiences a disability or has autism) with behaviour that becomes hazardous.
<b>Find out</b>  What current controls are in place?	Teachers to have e-Emergency, Anaphylaxis and CPR training.  First aid kit organised which include ice packs, and general use EpiPen, spacer and asthma puffer.  First aid table set up in shared supervision area with individual general use epipen and asthma puffer/spacer accessible  MediFast medic on site during event.	Clothing should not restrict movement or hamper students in any way.  Students have appropriate clothing to participate in all events – comfortable, sturdy shoes, school uniform.  Students have food and water.  Students know the plan for the day.  Students to wear sports shoes.  Prepare a map of the part to show students before attending the excursion.
<b>Eliminate</b>  What else can be done to control this risk?	All teachers must be vigilant for the medical situations of all students.  MediFast medic on site.	Students use the GO, TELL strategy if they are feeling unwell or are anxious.  Safety talk to the students to detail supervised areas and expectations regarding behaviour and clothing  Show students a map of the park and point out toilets, playing fields and supervised area.  Teachers
<b>Talk</b> Controls to be actioned by who?	Safety talk to all students prior to PSSA about safe and appropriate behaviour  Risk Management Plan communicated to Staff Risk Management Plan communicated to parent marshal	
<b>You</b> When do you need to review the control?	Review risk management plan and update accordingly.	

Situation	Travelling	Environment
<b>Anticipate</b> What could go wrong?	Bus accident  Students refusing to board bus / running from the group	Storm High winds Excessive Heat Exposure to the Sun Smoke or pollutants in the air Ants, insects, dogs, birds Injury caused by sharps or other hazards
<b>Find out</b>  What current controls are in place?	Safe routes for walking from school to the bus, and when returning.  Designated pick up and drop off outside of individual schools and at venues  Teachers to count their class departing the school, arriving at field and before departing field.  Teachers to count their class on and off the bus and when arriving back at school.  Teachers to count their class at any point where common sense says, to conduct a count.	Teachers and parent marshals to scan the field and look for hazards, e.g. sharp objects.  Monitor weather forecast.  WhatsApp communication regarding cancellation of PSSA on a particular day due to: <ul style="list-style-type: none"> <li>- Rain</li> <li>- Smoke / air pollution</li> <li>- Heat</li> <li>- Issue at a venue</li> </ul> Venue evacuation established with assembly point at supervised area.  Provide spare hats and access to water and sunscreen
<b>Eliminate</b>  What else can be done to control this risk?	All teachers and SLSOs must engage in proactive supervision to redirect students to supervised and safe areas.  All teachers and SLSOs to be given risk management plan	All students and adults to wear a hat and bring a water bottle.  Shaded area to supervision  Wear hats and sunscreen at all times (excluding during the game)  Remove sharp objects or direct students away from areas that have been identified as hazardous.
<b>Talk</b> Controls to be actioned by who?	Safety talk to all students prior to PSSA about safe and appropriate behaviour  Risk Management Plan communicated to Staff Risk Management Plan communicated to parent marshal	
<b>You</b> When do you need to review the control?	Review risk management plan and update accordingly	

## Venues

Field Map	Venue and Location
	<p><b>Campbell Park &amp; Lysaght Park, Chiswick</b></p> <p>7P Bibby St, Chiswick NSW 2046</p>

### Prior to departure

- ☐ Count students, check hats, water bottles, first aid, individual epipens and asthma puffers
- ☐ Safety talk about crossing roads, sun safety, child protection and supervised area

### Permission Checklist

- ☐ Principal approval of event
- ☐ All student participants have parent/carers permission to participate
- ☐ All adults for the event meet relevant and current DoE requirements (WWCC, etc...)

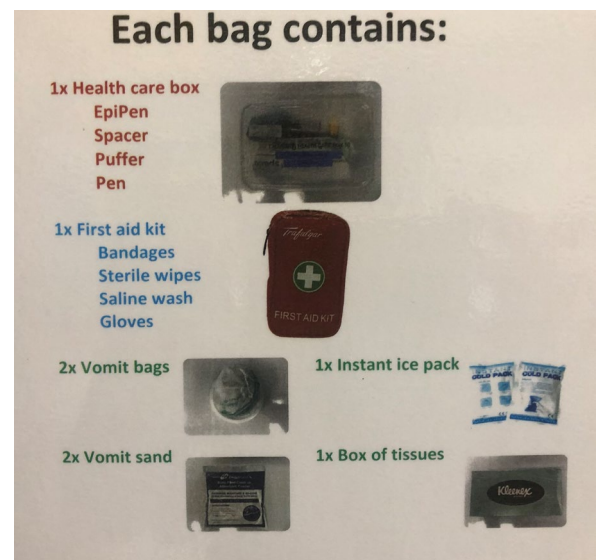
### Roll Call / Head Count of Students Checklist

- ☐ Departing school
- ☐ Arriving at the field
- ☐ During the event
- ☐ Departing the field
- ☐ Arriving at school

## First Aid and Medical Checklist

<input type="checkbox"/>	First aid station set up
<input type="checkbox"/>	First aid kits and individual medication readily available for duration of event
<input type="checkbox"/>	Each teacher to have first aid training including anaphylaxis & CPR
<input type="checkbox"/>	Extra ice packs included in First Aid bags
<input type="checkbox"/>	Each teacher & parent marshall to wear a hat and fluorescent vest, and carry a mobile phone
<input type="checkbox"/>	First aid kits contain general use EpiPen, Spacer and Asthma Puffer

1	Mobile Telephone
2	Hat
3	Fluorescent Vest
4	First Aid Bag
5	Whistle





### Supervision Checklist

- ☐ All teachers have duty of care for all students
- ☐ Students remain in designated supervision area
- ☐ Students with behavioural issues identified and Behaviour Support Plan shared
- ☐ Students with medical issues identified and Action Plans shared
- ☐ Observe members of the public using the field for suspicious or inappropriate behaviour
- ☐ If observed, teacher should ask a member of the public not to take photographs

### Sun Safety Checklist

- ☐ When students are outside, they have to wear a hat
- ☐ Move to shaded areas for break times
- ☐ Students should wear sunscreen
- ☐ Students to have personal water bottles and encouraged to drink regularly
- ☐ Water & Sunscreen available to students without bottles
- ☐ Sitting in shaded areas – avoid prolonged exposure to sun

### Toilet Checklist

- ☐ A teacher to be on duty outside the toilet
- ☐ Supervising teacher to check toilets for members of the public, sharps & other hazards
- ☐ Members of the public must not be in the Toilets whilst students are using them





### Emergency Checklist

- ☐ General supervision area is Emergency Assembly area
- ☐ Contact emergency services if required

### Wellbeing Checklist

- ☐ Sensory tent for students with special needs to withdraw if required
- ☐ Set up at First Aid Table

## Inner West PSSA Sport Specific Equipment Football

Junior/Senior Football		
Protective Equipment	Image (Example Only)	Information
Football		Size 4 ball only.
Football Boots		
Shinpads		Shinpads to be worn in all games to protect the shins.
Goalie Gloves		Goalie to wear gloves for protection and grip on the ball when handling.

## **DoE Requirements for all sport and physical activity**

<https://app.education.nsw.gov.au/sport/AppPage/Page/1114>

Mandatory reading - It is a requirement that the information contained in the Requirement for all sport and physical activity which provides information on:

- duty of care
- child protection
- supervision
- staff to student ratios
- risk management
- safe use of equipment
- coaching competencies
- infection control
- injury management and further health considerations
- medical insurance
- weather and playing conditions

The safe conditions must not be varied unless experts in the particular sport or activity advise accordingly. Safety guidelines specific to that sport or physical activity.

The safe conditions must not be varied unless experts in the particular sport or activity advise accordingly. Safety guidelines specific to that sport or physical activity.